



The UC Education Abroad Program (UCEAP) is the official, system-wide program for the University of California. Established in 1962, UCEAP is one of the oldest and most reputable study abroad programs and offers UC students study abroad opportunities in nearly 35 countries around the world through scores of international partner institutions for summer, semester, and yearlong programs most in study — but also internship, field study, and research — abroad programs.

SELECTION CRITERIA

1. You must be a registered and enrolled UC student every quarter prior to departure.
2. Remain in good academic standing every quarter prior to departure.
3. Maintain good academic performance, especially in courses applicable to program coursework (i. e.- language courses or special focus programs)
4. Demonstrate clear academic goals and awareness of how intended program will contribute to academic progress at UC Davis.
5. Submit a complete, organized application
6. Meet specific program requirements regarding language level, class level, and GPA.

All applicants must also have:

- Social and cross-cultural sensitivity; maturity; ability to adapt successfully to a different environment and a new education system; ability to assess and exhibit appropriate behavior in a variety of situations
- Abide by program regulations.

RESIDENCY REQUIREMENT

It is your responsibility to understand the UC Davis residency requirements for students who participate on EAP. Please review the [Academics section](#) of the EAC website for additional information regarding your college, GE and EAP unit requirements.

APPLICATION PROCESS

Steps to take once you have selected an [EAP program](#)

1. Start your MyEAP Application.
2. As part of your program's application checklist, meet with your academic advisor(s) to get the Academic Planning Form signed.
3. Apply for a passport - <http://iafdb.travel.state.gov/>.
4. Submit your MyEAP application online and turn in the hard copies to the UC Davis Education Abroad Center within your program's [application filing period](#). Qualified applicants are accepted on a first-

come, first-served basis. We strongly encourage you to submit your application early. **We do not accept applications past 4pm on the last date of the filing period.**

MYEAP APPLICATION & ADDITIONAL FORMS

You will receive the weblink for the MyEAP application at the end of this tutorial. You may only apply for one EAP program per term abroad. If you would like to apply for two back-to-back programs, consult your EAP advisor for your desired second program. This may or may not be possible, depending on the countries you wish to combine.

In addition to submitting the MyEAP application, you will need to submit supplemental forms required for your program. You will find a list of these items on your program's Application Checklist under the Instructions tab of your online MyEAP application. This checklist is different for each program. Detailed instructions and forms required for your program are located at the bottom of your program's Application Checklist.

The following are required for ALL applications:

- Hard copies of your online application
- Academic Planning Form (APF)
- Statement of Purpose
- Copy of Passport
- Official Transcript
 - Official transcripts must be ordered from the Registrar's Office

The following are required for SOME programs:

- Letter(s) of Recommendation
- Language Evaluation
- Dept. Pre-Approval to Extend Form (DPA)
- Other forms required by the host university
- Background checks or health screenings

ATTENTION:

Department Pre-Approval to Extend Form (DPA): If this item appears on your Application Checklist, you must submit this with your application EVEN if you do not want to extend. You may make your final decision while you are abroad whether or not you want to extend. **The DPA does not obligate you to extend**, it simply "reserves" your place in case you decide to extend while you are participating in the program. Please note: **If you are not 100% sure that you would like to extend, it is still to your benefit to complete this / check "yes" on the form and get it signed by your academic advisor.** If you check "no", it may still be possible for you to extend your EAP participation; HOWEVER, the required approval process at that time will be very lengthy.

OFFICIAL TRANSCRIPTS

Order ONE OFFICIAL COPY online from the Registrar's Office.

<http://registrar.ucdavis.edu/html/transcripts.html>

Have it sent directly to you or pick it up for faster processing. **DO NOT SEND IT TO THE EAC!**

Allow 4-5 working days to process.

The envelope will read "Unofficial if Opened" stamp on it...OPEN IT! You have to make the appropriate number of copies. For Australia, Ireland, New Zealand, and United Kingdom Applicants: please see your host application instructions to see whether or not you need additional official copies.

NON-UCD TRANSCRIPTS

This is NOT required of all EAP Applicants. Refer to your checklist to see if this pertains to you.

PASSPORT INFORMATION

A clear and legible copy of your valid, signed passport is required with your application.

Your passport must be valid for at least 6 months (unless otherwise specified on your application checklist) after the completion of your EAP program.

If you do not have a valid passport at the time that you submit your EAP application, you must submit the order receipt that you received from the post office when you applied for your passport/renewal. As soon as your passport is delivered to you, you must sign it, copy it, and submit it to our office. Failure to do this may result in withdrawal from the EAP program. If you DO NOT have a passport, you must apply for one. Start by researching what documents are required for the passport application, and apply through a U.S. post office. Visit http://travel.state.gov/passport/get/first/first_830.html for a list of required items.

U.S. Citizens

If you already have a passport, check the expiration date now.

How to apply for a new passport or a renewal:

- Download your application at <http://travel.state.gov> or <http://iafdb.travel.state.gov/>.

Non-U.S. Citizens

You will need to contact your home country's nearest consulate or embassy in order to find out the passport application procedure. Non-U.S. citizens will also need to contact Immigration and Naturalization Service (INS) <http://uscis.gov> (213-526-7647) in order to ensure their legal return to the U.S.

STUDENTS WITH DISABILITIES

If you receive ANY assistance at UC Davis, you may be able to receive it abroad as well! Speak with the Student Disability Center and to your EAP Program Coordinator EARLY to coordinate your needs with your EAP program. If you do not request accommodations early enough in advance, you may not be able to receive assistance abroad. Contact your advisors today.

Student Disability Center: <http://drc.ucdavis.edu>

PROGRAM DEADLINES AND ACCEPTANCES

Acceptance Policy

EAP accepts qualified students on a first-come, first-served basis within the Application Period. Visit: to view each program's Application Filing Period.

Keep in mind that some programs have minimum space, and others have plenty of space. For this reason, it is best if you submit your application as soon as possible. If you have concerns about the space allotment of your program, contact your Program Advisor.

TURNING IN YOUR APPLICATION

Applications are accepted until 4 pm on the Close Date. No late applications, no exceptions. No incomplete applications.

You will need to submit your application in person; you cannot just drop it off in an envelope or have a friend deliver it. A peer advisor will review your application upon check in. Be aware that this may take some time, so do not expect to just "drop it off." All items must be complete, and an EAP Administrative Assistant will go through your application at the time of submission. Collate your items in the order on your checklist. Bring 1 copy of your checklist with you to the office (this is part of your application!) Make sure you have the correct number of copies + the original of each required item. Only use paperclips! NO staples, folders, binders, etc.

You can expect to hear from an advisor via email approximately a month after the close date of your program's [application filing period](#).

TRANSFER STUDENTS

Transfer students already admitted to UCD and already completed their first quarter.

For those of you who have already received a UCD GPA, you will use this GPA to meet the EAP program requirements. Your transfer GPA may or may not be considered, depending on how long you have been at UC Davis. If your UCD GPA does not meet the requirement, please consult with your EAP advisor for guidance and other possible options.

Students already admitted to UCD and currently enrolled in their first quarter.

For those of you who have just transferred to UCD, you will need to submit a UCD transcript as soon as you have completed one term at UCD. You may use your transfer GPA to meet the program requirements. HOWEVER, you MUST continue to meet the program requirements with the UCD GPA you will receive at the end of your first term. Failure to meet the requirements with your UCD GPA could result in your withdrawal from the EAP program.

Students currently applying to UCD and have NOT been accepted yet.

For those of you currently studying at another institution but plan to transfer to UCD, you may spend your first UCD term abroad on EAP. You will most likely submit your EAP application before you receive your official university acceptance from the UCD Admissions Office. You may use your transfer GPA to meet the program requirements.

Please note: Your acceptance into EAP is CONDITIONAL and cannot be made official until you receive your official acceptance into UCD. Therefore, if EAP conditionally accepts you and you are not accepted into UCD, you will NOT be eligible to participate on EAP. It is your responsibility to consult with your EAP Program Coordinator before submitting your application. It is also your responsibility to follow up with your Program Coordinator once you have received your acceptance from UCD.

Begin your EAP application now!

<https://myeap.eap.ucop.edu/Galileo/Outbound/Login.aspx>

If you have any questions about your application, please feel free to contact the Education Abroad Center. We are here to help you through this process!